

CHECK LIST FOR SUBMISSION OF WRITTEN/ORAL PRESENTATION FOR THE SCJAS ANNUAL MEETING 2012

Changes have been made to the form. Please read CAREFULLY.

It is the responsibility of the author(s) to accurately complete all required information/forms. ANY omissions/illegibility may result in disqualification.

1. Grade level has been checked. _____
2. IF this is a group project the "GROUP project" line has been checked, the primary author's name is filled in on ONE cover sheet and a typed list of all group members' names is attached behind the cover sheet. _____
3. IF this is a mentored project:
 - a. "Mentored project" has been checked. _____
 - b. Mentored self evaluation form has been filled out. _____
 - c. Supervising scientist form has been sent to the Mentor with a stamped self-addressed envelope which s/he must fill out, seal, sign across the seal and return to you.
4. The TITLE of the project is TYPED or written in BLOCK CAPITAL letters. _____
5. All personal information has been completed. _____
6. The STATEMENT OF ACCEPTANCE is signed by author(s). _____
7. The RESEARCH ADVISOR has signed and clearly printed his/her name. _____
8. All SCJAS DUES are paid ____, or DUES are included with forms _____ (check one)
9. A research category has been circled on the list. _____
10. I have turned in my packet (3 copies of paper, 4 copies of Title Page), including the still sealed Supervising Scientist Form (if any), and arranged for it to be mailed to:

**Dr. James E. Privett, Judging Coordinator
USC Sumter
200 Miller Road
Sumter, SC 29150-2498**

• BE AWARE THAT IF NO CATEGORY HAS BEEN SELECTED, THE SUBMISSION WILL BE DISQUALIFIED.

• ONE COPY OF THE TITLE PAGE FORM WILL BE RETURNED TO THE SPONSOR AS VERIFICATION OF RECEIPT OR NOTIFICATION OF PROBLEMS.

• ANY PROBLEMS MAY BE CORRECTED UP TO ONE WEEK AFTER RECEIPT OF NOTIFICATION. NO CHANGES WILL BE ACCEPTED AFTER THAT POINT.

• IT IS THE SPONSOR'S/STUDENT'S RESPONSIBILITY TO DETERMINE THAT ALL STUDENT FORMS HAVE BEEN RECEIVED AND TO CONTACT DR. JIM PRIVETT IF PROBLEMS ARE NOTED.

• LATE FORMS WILL NOT QUALIFY FOR ENTRY.

